**Niles Elementary School District 71**

**Niles, Illinois**

**Announcement of Principal Vacancy**

Niles Elementary School District 71 announces the search for a new Principal of Clarence E. Culver School who will assume responsibilities on July 1, 2018. This is an outstanding professional opportunity for a qualified and experienced educator to lead and work with an enthusiastic and supportive community, staff, and Board of Education.

The District is located in desirable Niles, in near northwest suburban Chicago. Culver is the District’s only school, serving nearly 600 students in preschool through eighth grade. Culver School has a diverse population of high achieving students. The District prides itself in its commitment to innovative instructional practices, extensive fine-arts and extracurricular programs, and supportive relationships between administration, staff, and parents. Additionally, there are numerous programs that support the academic and social emotional needs of all the students in the district.

The community takes great pride in its schools. Students in District 71 are supported by a strong administrative team, a dedicated Board of Education and a devoted staff of teachers and support personnel. District 71 and Culver School is a great place to work and live.

**Desired Qualifications:**

* Ability to work collaboratively and communicate effectively with faculty, staff, students, parents, and other stakeholders.
* Knowledge of and demonstrated ability to lead in all facets of curriculum, instruction and assessment as well as educational technology
* Proven record as an exceptional teacher and/or administrator
* Be accessible to students, parents, and staff
* Experience in working with a diverse student body with the expectation that all can succeed
* Be knowledgeable and capable of executing successful instructional strategies and programs

**Application Procedure:**

Interested candidates are urged to complete the online application process at www.niles71.org as soon as possible, with applications being screened as they are received. Applications will be accepted until March 1, 2018.

**Tentative Timeline:**

February 1, 2018          Principal vacancy posted

March 1, 2018       Application deadline

Anticipated week for first round of interviews

March 15, 2018 Anticipated week for finalists to meet with committees

April 1, 2018          Tentative date for Board approval of principal

May/June              Transition days

July 1           Official first day

**Compensation:**

The District will offer the selected candidate a regionally competitive salary and benefits package.

**An Application should include:**

* A completed online application
* A cover letter indicating reasons for interest in the position
* A current resume
* College/University transcripts
* Three letters of recommendation
* Evidence of eligibility to be a Principal in Illinois

All of the required material should be submitted online at www.niles71.org.

Application materials will be treated confidentially. Applicants are requested not to contact members of the Board of Education. All interviewed candidates will be informed of the Board’s selection and appointment of the new principal.